|  |  |
| --- | --- |
| **Goals**  State the purpose of the project and the objectives | **Team members**  Write down the name of all the members and state the roles |
| **Values**   * Listen to the customer and try to exceed his/her expectation * Keep her/him up-to-date | **Norms**   * Do not distract other members * Ask for herp from other when they’re free |
| **Communication**   * Daily meeting on progress * Work as a team to help each other | **Decision-making**  **Initiate a meeting to brainstorm ideas as a team** |
| **Conflict resolution**  Communicate with team members on any conflict and try to solve them between them, if problem hasn’t been solved, contact project manager as soon as possible |  |

**Team charter**

I have done my team charter alone, I pretended that I am working on a university project with my colleagues, where we have to split up the roles for our senior project.

In order to work as a team with less/no conflict, we met up to add to the team charter standards and values we all agree on.